Creating YouTube Accounts, Uploading Videos, and Embedding Videos in Moodle

If you already have a Google account (either a previous Gmail account from Mitchell CC or a personal Google account) you can use that information to sign into YouTube.

If you already have a youtube account, skip down to the topic heading “Uploading Videos to YouTube (From a computer)” on page 3.

Start here if you need to create a youtube account:

Creating a New YouTube Account

1. Go to www.youtube.com
2. Click the Sign In button in the top right corner of the page.
3. Click the Create Account link below the Google Sign In box.
4. Complete the Create your Google Account form and click **Next step**
5. Read and scroll down to the Privacy and Terms Policy. Click **I Agree**
6. Click the Continue to YouTube button in the center of the page.
Uploading Videos to YouTube (From a computer)

1. Go to www.youtube.com
2. Click Sign In in the top right corner of the page (if you are not already signed in)

3. Click Upload in the top right corner of the page.
4. **Click Create Channel.** (If you have not already created a Channel, you will be provided with the YouTube Terms of service and the opportunity to create a channel)

5. Change the dropdown menu option in the Select files to upload box from Public to **Unlisted** (This will prevent anyone browsing YouTube from being able to find your videos in any kind of a search) **VERY IMPORTANT**
6. You can either drag and drop your video files from the location in which they are stored into the Select files to upload box, or you can click on the up arrow in that box to browse out to your computer.

7. Using one of the two described methods, place your videos in the upload area. I dragged-and-dropped. Either way works.
8. The upload screen will display a progress bar. Once the video has finished uploading and processing, click Done beside the progress/processing bar.
9. You will probably have to verify your account...it only takes a few seconds.
10. Highlight and copy the URL (address) for the video. You will need this for Moodle.

Ensure this block reads ‘Unlisted’.

Wait for the thumbnail picture to appear here. As you can see, I didn’t.
Embedding Videos in Moodle

1. Log into Moodle (http://moodle.mitchellcc.edu)
2. Open the course in which the video is to be uploaded
3. Locate and open the specific assignment (Discussion Forum) where the video is to be uploaded. (I used the Icebreaker assignment for this example.)

4. Click ‘Add a new discussion topic’ or Reply to a previously added topic depending on the specific directions of the assignment.
5. Type a Subject Name for your posting

6. In the Message section, click the Media button on the toolbar which should be the second to last icon on the toolbar (looks like a filmstrip with a play button in the center)
7. Paste the URL (web address) for the YouTube video (You should have copied the address in step 9 of previous section. If not, you will need to log into YouTube and copy the address for the video).

8. Enter a name for the video
9. Click the Insert Media button

10. You should now see a link to the video in the Message section (the video will be embedded then the posting has been submitted)
11. Enter any additional text that needs to be added to the posting
12. Click the Post to Forum button in the lower left corner of the Moodle page. (You may have to scroll down to see this.)

13. Click Continue

14. You should now see the new Forum topic and if you click on the title of the posting, you should be able to see your message with the embedded video.